

Electoral Regulations of the European Association of Methodology

Version: [1.0]

March 04, 2021

1. Entry into Force

These electoral regulations of the European Association of Methodology e.V. of March 04, here- inafter referred to as the "Electoral Regulations" have been issued on the basis of § 11 (1) of the Statutes of the European Association of Methodology e.V. and shall enter into force with effect from March 4, 2021.

2. Scope of Application

According to § 11 (1) of the Statutes of the Association, these Electoral Regulations define the election of the members of the Executive Board as well as the details of the conduct and procedure of the Executive Board elections.

3. Elections

1) The following shall be elected in separate ballots:

- the President
- the Vice-President
- the Secretary General
- the Deputy Secretary General
- the Treasurer
- up to Committee Members.

Together, the offices to be filled according to § 9 (1) of the Statutes of the Association form the Executive Board and are hereinafter collectively referred to as the "Executive Board" and the elections for the respective offices as "Executive Board Elections".

4. Election Committee

1) The first Election Committee consists of Mrs. Elena Gervilla as Election Officer and Mr. Ulf Kroehne as Election Assistant.

2) For all subsequent elections, General Assembly shall elect an Election Officer and an Election Assistant from among the regular members by simple majority to prepare and conduct the elections (hereinafter collectively referred to as the "Election Committee").

3) The election of the Election Committee takes place by individual election.

4) Immediately after taking office, the Election Committee shall determine the exact beginning of the period in which the elections to the Executive Board are to take place.

5) Immediately after taking office, the Election Committee shall draw up an electoral roll of the members entitled to vote. The electoral roll shall contain the name, address and e-mail of each member entitled to vote.

6) The Election Committee is not bound by decisions of the board and is only responsible to the General Assembly.

7) The Election Officer announces the election results of the board elections. The term of office of the Election Officer ends on the day when all newly elected board members have accepted their election to the Election Officer.

5. Candidates; Election Proposals

1) The Election Committee calls on all members of the association entitled to vote on the website of the association or by e-mail to propose in writing possible candidates for the board offices up for election by a certain date (election application deadline). The Election Committee shall also make its own efforts to recruit suitable persons for candidacy.

2) The Election Committee shall inform all members entitled to vote via the Association's website or by e-mail of the start and duration of the election application period.

3) Members entitled to vote may also nominate themselves for the positions on the Board of Directors up for election by submitting a corresponding declaration to the Election Committee.

4) A member entitled to vote may only be nominated for an Executive Board office standing for election or may nominate himself/herself.

5) All full members of the Association are entitled to vote.

6) Each candidate shall submit a brief introduction of him/herself and his/her goals for the office to be elected and indicate his/her willingness to run for the office in question.

7) Neither the Election Officer nor the Election Assistant may run for the offices up for election themselves.

8) The election application deadline is a cut-off period. No election proposals shall be considered after the expiration of the election application deadline.

9) The Election Committee examines the election applications after receipt and prepares for each office standing for election a list of the proposed persons who are willing to stand for election.

6. Election Procedure

1) Elections to the Board shall be conducted by electronic ballot. The electronic election shall be organized with the aid of appropriate online voting software in such a way that the secrecy of the election is guaranteed, the votes cast electronically can be evaluated individually and it is not possible to inspect the votes cast electronically before the result is announced.

2) The Election Committee shall determine the exact beginning of the period in which the elections to the Executive Board are to take place. A period of at least two weeks (election period) shall be allowed for casting votes.

3) The Election Committee informs the members entitled to vote by e-mail or via the website of the association about the period of the board elections.

4) The Election Committee shall make the list of candidates and their brief introductions available to the members entitled to vote by e-mail or on the Association's website.

5) The electronic voting system shall be set up with the aid of an online voting software in such a way that, for each position to be filled on the Board of Directors, each member entitled to vote can cast one vote secretly. The option for abstention shall also be provided.

6) If more than one person is a candidate for an Executive Board office pursuant to § 5 of these Electoral Regulations, the vote shall consist of the selection of one candidate (*Approval Voting*).

7) If only one person is a candidate for an office, the voting consists in the selection of approval or rejection.

8) For the group of Committee Members, each member eligible to vote may cast a maximum of five votes, even if more than five persons are running. If five or fewer persons are running as assessors, the vote for each of them shall be a choice of approval or rejection.

7. Determination of Results; Acceptance of Election; Re-election

- 1) The evaluation of the votes shall be carried out by means of the online voting software used for the electronic election after the end of the election period.
- 2) If there is more than one candidate for an office, the candidate with the highest number of votes cast shall be elected. In the event of a tie, the decision shall be made by drawing lots.
- 3) If only one person is a candidate for a position, this person is elected if the number of approvals is greater than the number of rejections.
- 4) The election officer shall determine the election result and record the determined election result in writing. The record of the determined election result shall be signed by the Election Officer and the Election Assistant.
- 5) The results of the electronic online voting shall be stored until the record of the election result has been signed by the Election Officer and the Election Assistant and the time limit for the recount according to clause 6 has expired.
- 6) The recounting of an election must take place if at least 10% of the members entitled to vote request this in writing within two weeks after a General Assembly.
- 7) The result of the election shall be announced to the members by e-mail or via the Association's website.

- 8) After the election result has been determined and announced, the elected candidate shall declare acceptance of the election to the election officer within [two] days. The declaration may be made by e-mail or in writing. The date of dispatch of the declaration of acceptance shall be decisive.
- 9) Upon receipt of the declaration of acceptance by the Election Committee, the election shall be deemed accepted.
- 10) If an elected candidate does not accept the election, the candidate with the next highest number of votes moves up. In the event of a tie, the decision shall be made by drawing lots.
- 11) If an elected candidate does not accept the election and only he/she has stood for election for the respective office, the election shall be repeated.

The electoral regulations were adopted at the virtual General Assembly of the association on March 4, 2021.